IVCCD Board of Directors Meeting

Iowa Valley Community College District
Wednesday, September 9, 2026 at 4:00 PM
Ellsworth Community College, Reg Johnson Room 100,
1100 College Avenue, Iowa Falls, IA 50126

Join via [Zoom]
Phone: 312-626-6799
Meeting ID: 819 3232 8501

Ellsworth Trustees Annual Dinner: 5:30 p.m. at Dale & Marilyn Howard Family Activity Center

MISSION STATEMENT - Iowa Valley Community College District is committed to providing quality learning experiences, ensuring student success, and partnering to address diverse community needs in an inclusive and respectful environment.

TENTATIVE AGENDA

1. Call to Order

1.1. Additions/Deletions to the Agenda

1.2. Approval of the Agenda

BOARD ACTION: ______________________________________

2. Correspondence and/or Visitors

2.1. Introduction of and Comments from Representatives to the Board

2.2. Public Comment

2.3. Recognitions

Presenter: Dr. Matt Schmit

Marshalltown Community College is excited to share the remarkable success of the First Annual Jerry Johnson Legacy Pro-Am, which took place on August 18 at Elmwood Country Club in Marshalltown.

This event raised a total of $50,000 to be split between the Marshalltown Education Partnership (MEP) and Marshalltown Community College Athletics. 100% of the proceeds will go directly toward supporting MCC students to further their education and goals.

Major community sponsors were Title Sponsor, Emerson, and Presenting Sponsor, Buzbee Ventures.

2.4. Introduction of New Employees
Presenters: Dr. Matt Schmit, Dr. Barb Klein
- Luke Becker, Business Faculty at ECC
- Joich Gong, Assistant Housing Director/Student Engagement at ECC
- Jamie Lofstedt, Education Faculty at ECC
- Tiffany Lorenzen, Trio Coordinator at ECC

3. Strategic Presentation: Workforce Wins-Stories from the Field
Presenters: Neysa Hartzler, Val Ruff
Iowa Valley's Business Outreach Coordinators from Business & Community Solutions will provide an overview of successful workforce development projects and partnerships that have addressed business workforce challenges, supported employee training, and produced positive outcomes for employers and communities. The presentation will highlight key successes, lessons learned, and opportunities for continued collaboration.

CONSENT AGENDA

4. President's Comments Regarding the Consent Agenda
Presenter: Dr. Anne Howsare Boyens

5. Consent Agenda Action Items

5.1. Approval of Minutes
The minutes of the August 12, 2026 meeting are attached.

5.2. Personnel Report
Presenter: Annette Hughlette
The Personnel Report for the month of September is attached.

5.3. Approval of Bills as Audited by the Finance Committee

5.4. Review and Approval of Board Policies
The Board Policy Review Committee has reviewed the following Board Policies and Procedure. The Board Policies are presented for approval and the Procedures are presented as information only.
- Board Policy 445
- Procedure 840

The Board Policies and Procedures are attached.

5.5. Acceptance of Gifts and Grants
None.

6. Consent Agenda Information Items

6.1. Meeting Reports

6.1.1. Ellsworth College Board of Trustees

Presenter: Dr. Anne Howsare Boyens and Dr. Barb Klein

An abstract of the minutes is attached.

6.1.2. IACCT & IACCP Meetings

Presenter: Board President Hofer and Dr. Anne Howsare Boyens

The Trustees will meet September 24, 2026 and the Presidents will meet September 23, 2026.

6.1.3. Upcoming Meetings and Events

- September 10, 2026 – MCC Student Housing Groundbreaking at 11 a.m.
- October 14, 2026 - Regular Board Meeting in Marshalltown.
- October 21-23, 2026 - ACCT Leadership Congress in Chicago.
- November 11, 2026 - Board Retreat at 1:30 p.m. in Iowa Falls, ECC Faculty Tea at 3:30 p.m., Regular Board Meeting at 4 p.m.
- December 9, 2026 - Organizational Board Meeting in Marshalltown.

6.2. ECC Locker Room Renovation Quotes

Presenter: Dr. Barb Klein

ECC obtained quotes for the fifth Dittmer Gymnasium locker room with the lowest quotes being $75,487.30 from Reliable 1 for HVAC/plumbing, $71,280 from King Construction & Overhead Door, Inc., for general construction, $9,659.89 from Barnhart Electrical, Inc., for electrical, and $12,244.59 from Salisbury Industries for wooden lockers. This project is funded through Fund 7 and aligns with Strategic Goal 2.2 – Create Supportive Learning Environments.

Approval of the Consent Agenda

BOARD ACTION: ___________________________________

REGULAR AGENDA

7. Action Items

7.1. Approval of Ellsworth Community College Trades Building Proposal with CGA - $31,500

Presenter: Dr. Barb Klein

We are requesting approval of a proposal with Clapsaddle-Garber Associates, Inc. to provide civil design services for the proposed Trades Building at Ellsworth Community College. This service includes Topographic and Location Survey, Preliminary Building and Site Design, Final Construction Documents, Advertising & Distribution of Bidding Documents, Construction Staking, and Construction Administration. This project is funded by the Career

Academy Incentive Fund (CAIF) grant and aligns with Strategic Goal 2.2 – Create Supportive Learning Environments. The proposal with CGA is attached.

BOARD ACTION: ___________________________________

7.2. Approval of ECC Trades & Industries Building Architectural Proposal with CGA - $70,500

Presenter: Dr. Barb Klein

We are requesting approval of a proposal for architectural design services with Clapsaddle-Garber Associates, Inc., for interior improvements to the Trades & Industries Building on the ECC campus. Work included in this proposal will provide for the renovation and modernization of the shop area, Maker Room, and Lecture Hall ($59,500 base fee). In addition, we are requesting the optional services for surface improvements to the welding classroom, affected offices, and public areas ($11,000 optional fee), bringing the total proposal cost to $70,500. This project is funded by the Career Academy Incentive Fund (CAIF) grant and aligns with Strategic Goal 2.2 – Create Supportive Learning Environments. The proposal with CGA is attached.

BOARD ACTION: ___________________________________

7.3. Approval of the DataVizion SecureW2 Quote - $69,735.47

Presenter: Mike Mosher

We are requesting approval of a three-year quote between Iowa Valley Community College District and DataVizion for the purchase of SecureW2's JoinNow Dynamic PKI – Campus Plus subscription. This solution will strengthen the security of the District's wired and wireless networks by ensuring that only authorized users and approved devices can connect. It replaces password-based network access with secure digital credentials, helping reduce the risk of unauthorized access while making it easier for employees, students, and guests to connect their devices securely. The agreement includes annual subscription costs of $17,922.67 in year one, $23,462.40 in year two, and $28,350.40 in year three, for a total cost of $69,735.47. Funding for this agreement will be provided through existing budget in Fund 1 and Fund 2 (OEPI) and aligns with Strategic Goal 4.2 – Align Resources with Strategic Priorities. The DataVizion quote is attached.

BOARD ACTION: ___________________________________

7.4. Approval of 28E Agreement with the DOT for CDL testing

Presenter: Jacque Goodman

We are requesting approval of this agreement to establish the terms and conditions whereby Iowa Valley Community College District will become a third-party tester to perform commercial driver's license testing. The term tests includes: pre-trip vehicle inspection, basic control skills testing, and on-road driving skills, and shall also include the general knowledge test and specialized knowledge tests designated by the Department of Transportation.

BOARD ACTION: ___________________________________

8. Information Items

8.1. Monthly Financial Statements

Presenter: Amanda Bloomquist

A narrative summary of the proposed FY2027 fiscal year, three year budget comparison, the July 2026 narrative summary, statement of revenue over expenses, and investment report are attached. The Receipts and Disbursements Affidavit is also included.

8.2. Board President's Report

Presenter: Board President Joanna Hofer

8.3. Board Director's Reports

8.4. President's Reports

Presenter: Dr. Anne Howsare Boyens

8.5. Board Secretary's Report

Presenter: Board Secretary Abigail Casey

9. Adjournment

PLEASE CONTACT ABIGAIL CASEY AT 641-844-5522 IF THERE ARE ACCOMMODATIONS NEEDED IN ORDER FOR THE MEETING TO BE ACCESSIBLE FOR YOUR PARTICIPATION.