IVCCD Board of Directors Meeting Minutes

Iowa Valley Community College District
Wednesday, September 9, 2026, at 4:00 PM
Ellsworth Community College, Reg Johnson Room 100,
1100 College Avenue, Iowa Falls, IA 50126

Attendance:

Members Present: Chris Brodin, Amber Danielson (remote), Joanna Hofer, Larry Johnson, Paul Pohlson
Members Absent: Clark Lawler, Jackie Pippin

Also in attendance were President Dr. Anne Howsare Boyens, Board Secretary Abigail Casey, Board Treasurer Amanda Bloomquist, and other college personnel.

Call to Order:

Board President Hofer called the Board Meeting for the Iowa Valley Community College District Board of Directors to order at 4:00 p.m. on Wednesday, September 9, 2026, at Ellsworth Community College, Reg Johnson Room 100, 1100 College Avenue, Iowa Falls, IA 50126.

Additions/Deletions to the Agenda:

Board Secretary Casey noted that Item 7.4, Approval of a 28E Agreement with the DOT for CDL Testing, requires a roll call vote, which Board President Joanna Hofer noted.

Approval of the Agenda:
Director Johnson moved approval of the agenda. Motion seconded by Director Brodin. Motion carried unanimously.

Correspondence and/or Visitors:

None.

Comments from Representatives to the Board:

IVG Representative Barb Hall, BCS Representative Ricarda Drummer, MCC Representative Danielle Kness, and ECC Representative Joerg Rochlitzer shared updates with the Board.

Public Comment:

None.

Recognition:

MCC Provost Matt Schmit shared the remarkable success of the First Annual Jerry Johnson Legacy Pro-Am, which took place on August 18 at Elmwood Country Club in Marshalltown. This event raised a total of $50,000 to be split between the Marshalltown Education Partnership (MEP) and Marshalltown Community College Athletics. 100% of the proceeds will go directly toward supporting MCC students to further their education and goals. Major community sponsors were Title Sponsor, Emerson, and Presenting Sponsor, Buzbee Ventures.

Introduction of New Employees:

Dr. Matt Schmit and Dr. Barb Klein introduced new employees: Luke Becker, Business Faculty at ECC; Joich Gong, Assistant Housing Director/Student Engagement at ECC; Jamie Lofstedt, Education Faculty at ECC; Tiffany Lorenzen, Trio Coordinator at ECC.

Strategic Presentation: Workforce Wins-Stories from the Field:

Iowa Valley's Business Outreach Coordinators Val Ruff and Neysa Hartzler presented an overview of successful workforce development projects and partnerships that have address business workforce challenges, support employee training, and produce positive outcomes for employers and communities.

Consent Agenda

President's Comments Regarding the Consent Agenda:

Dr. Howsare Boyens highlighted the renovation quotes for the Dittmer Gym at Ellsworth Community College, noting the project falls below the bidding threshold.

Approval of the Consent Agenda:
Motion: Director Brodin moved approval of the Consent Agenda. Consent Agenda Items: 5.1 Approval of Minutes; 5.2 Personnel Report; 5.3 Approval of Bills as Audited by the Finance Committee; 5.4 Review and Approval of Board Policies; 6.2 Approval of ECC Locker Room Renovation Quotes. Motion carried unanimously.

Regular Agenda Action Items

Approval of Ellsworth Community College Trades Building Proposal with CGA

Dr. Barb Klein requested approval of a proposal with Clapsaddle-Garber Associates, Inc. to provide civil design services for the proposed Trades Building at Ellsworth Community College for $31,500. The service includes Topographic and Location Survey, Preliminary Building and Site Design, Final Construction Documents, Advertising & Distribution of Bidding Documents, Construction Staking, and Construction Administration. The project is funded by the Career Academy Incentive Fund (CAIF) grant and aligns with Strategic Goal 2.2 – Create Supportive Learning Environments.

Motion:
Director Pohlson moved approval of the Ellsworth Community College Trades Building Proposal with CGA in the amount of $31,500. Director Johnson seconded. Motion carried unanimously.

Approval of ECC Trades & Industries Building Architectural Proposal with CGA

Dr. Barb Klein requested approval of a proposal for architectural design services with Clapsaddle-Garber Associates, Inc., for interior improvements to the Trades & Industries Building on the ECC campus. Work included in this proposal will provide for the renovation and modernization of the shop area, Maker Room, and Lecture Hall ($59,500 base fee). In addition, she requested the optional services for surface improvements to the welding classroom, affected offices, and public areas ($11,000 optional fee), bringing the total proposal cost to $70,500. The project is funded by the Career Academy Incentive Fund (CAIF) grant and aligns with Strategic Goal 2.2 – Create Supportive Learning Environments.

Motion:
Director Johnson moved approval of the ECC Trades & Industries Architectural Proposal with CGA in the amount of $70,500. Director Johnson seconded. Motion carried unanimously.

Approval of the DataVizion SecureW2 Quote

Mike Mosher requested approval of a three-year quote between Iowa Valley Community College District and DataVizion for the purchase of SecureW2's JoinNow Dynamic PKI – Campus Plus subscription. This solution strengthens the security of the District's wired and wireless networks by ensuring that only authorized users and approved devices can connect. It replaces password-based network access with secure digital credentials, helping reduce the risk of unauthorized access while making it easier for employees, students, and guests to connect their devices securely. The agreement includes annual subscription costs of $17,922.67 in year one, $23,462.40 in year two, and $28,350.40 in year three, for a total cost of $69,735.47. Funding for this agreement will be provided through existing budget in Fund 1 and Fund 2 (OEPI) and aligns with Strategic Goal 4.2 – Align Resources with Strategic Priorities.

Motion:
Director Brodin moved approval of the DataVizion SecureW2 Quote in the amount of $69,753.47. Director Pohlson seconded. Motion carried unanimously.

Approval of 28E Agreement with the DOT for CDL Testing

Jacque Goodman requested approval of a 28E agreement to establish the terms and conditions whereby Iowa Valley Community College District will become a third-party tester to perform commercial driver's license testing. The term tests includes: pre-trip vehicle inspection, basic control skills testing, and on-road driving skills, and shall also include the general knowledge test and specialized knowledge tests designated by the Department of Transportation.

Motion:
Motion: Director Johnson moved approval of the 28E Agreement with the DOT for CDL Testing. Director Pohlson seconded. Motion carried unanimously. Motion seconded by Director Pohlson. On roll call: Ayes – Directors Johnson, Danielson, Brodin, Pohlson, and Hofer. Motion carried unanimously.

Information Items:

Monthly Financial Statements:

Amanda Bloomquist reviewed the narrative summary of the proposed FY2027 fiscal year, three-year budget comparison, the July 2026 narrative summary, statement of revenue over expenses, and investment report are attached.

Board President's Report:

Board President Hofer shared about a recent IACCT meeting.

Board Director's Reports:

None

President's Report:

Dr. Howsare Boyens noted the recent groundbreaking ceremony for MCC Student Housing and work underway. She said it is advantageous for a second foundation to be poured while work is ongoing, and a change order would be processed for that addition.

Board Secretary's Report:

Secretary Casey noted that communication will now be sent to the Directors' Iowa Valley email addresses and that she would reach out with any significant or timely emails to assure they reach them during the transition.

Adjournment:

The meeting adjourned at 5:25 p.m.

Signed by:

Joanna Hofer, Board President

Signed by:

Abigail Casey, Board Secretary