



Board Policy 432: Reduction in Hours

Personnel

Non-Faculty

Benefit eligible non-faculty employees who are converted from full-time (1.0 FTE) to part-time status of 75 to 99% at the District's discretion will retain all sick leave and vacation leave benefits accrued. Non-faculty converted to less than 75% will be paid for unused accrued vacation leave benefits. Sick leave benefits are not retained or paid for non-faculty of less than 75%.

Faculty

Benefit eligible faculty who are converted from full-time (1.0 FTE) to part-time status of 50 to 99% at the District's discretion will retain all sick leave and personal leave benefits accrued. Faculty converted to less than 50% will be paid for unused personal leave benefits. Sick leave benefits are not retained or paid for faculty of less than 50%.

Date of Review: September 10, 2025

Date of Revision: August 9, 2023

Date of Adoption: December 9, 1987

Legal Reference

None

Related Administrative Rules and Regulations

None

Revision History

November 8, 2017; July 8, 2015; March 14, 2012; February 11, 2009; March 13, 2002; November 8, 1989